

Salem County Youth Services Commission FY2027 Proposal Evaluation Worksheet

Provider:		Program Name:	
Reviewer:		Funding Request	

1. AGENCY DESCRIPTION & CAPACITY (35 pts)

Score Awarded	____ / 35
Reviewer Guidance	- Organizational history - Similar program experience - Fiscal capacity - Community reputation - Experience with youth justice programming

Strengths:

Weaknesses:

2. COMMUNITY NEED & STRATEGIC ALIGNMENT (45 pts)

Score Awarded	____ / 45
Reviewer Guidance	- Uses Salem County Strategic Plan - Uses county data - References survey data - References ACASIA data - Addresses documented need - Aligns with Program Concept - Avoids duplication of services

Strengths:

Weaknesses:

3. PROGRAM DESIGN & SERVICE DELIVERY (60 pts)

Score Awarded	____ / 60
Reviewer Guidance	- Activities clearly described - Referral process described - Transportation policy described - Family engagement discussed - Evidence-based practices used - Trauma-informed Care practiced - Cultural responsiveness programming - Partnerships described

	• Service frequency sufficient • LOS appropriate for funding amount
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Strengths:

Weaknesses:

4. PARTICIPANT ACCESS & SERVICE DELIVERY (30 pts)

Score Awarded	/ 30
Reviewer Guidance	• Target population described • Eligibility detailed • Admission criteria explained • Waiting list policy explained • Accessibility policy • Virtual contingency described • Hours of operations listed • Transportation policy addressed

Strengths:

Weaknesses:

5. CASE MANAGEMENT & PARTICIPANT OUTCOMES (30 pts)

Score Awarded	/ 30
Reviewer Guidance	• Individual service planning listed • Goal development described • Family involvement described • Discharge planning detailed • Aftercare / Follow-up policy • Referral and referral policy addressed

Strengths:

Weaknesses:

6. PERFORMANCE MEASUREMENT & PROGRAM EVALUATION (55 pts)

Score Awarded	/ 55
Reviewer Guidance	• SMART Goals format used • Performance Measures detailed • Measurable Outcomes listed

	• Evaluation Plan created • Logic Model Alignment • JAMS Reporting • Continuous Quality Improvement • Follow-up Data Policy
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Strengths:

Weaknesses:

7. BUDGET & BUDGET NARRATIVE (30 pts)

Score Awarded	/ 30
Reviewer Guidance	• Budget reasonable for services provided • Costs are justified • Budget aligns with activities • Budget aligns with outcomes • Cost effective methodology used • LOS supported and provided

Strengths:

Weaknesses:

8. LOGIC MODEL (20 pts)

Score Awarded	/ 20
Reviewer Guidance	• County Need(s) listed • Objectives detailed • Activities described • Performance Measures listed • Measurable Outcomes Listed • Evaluation methods described • Internal consistency

Strengths:

Weaknesses:

9. OVERALL PROPOSAL QUALITY & COMMUNITY IMPACT (20 pts)

Score Awarded	_____ / 30
Reviewer Guidance	• Innovative program • Community impact apparent • Sustainability described • Collaboration with other partners • Overall quality is gre • Organizational Readiness to implement

Strengths:

Weaknesses:

Final Scoring Summary

Category	Max Score	Score
Agency Description and Capacity	35	
Community Need & Strategic Alignment	45	
Program Design	60	
Participant Access & Service Delivery	30	
Case Management	30	
Performance Measurement	55	
Budget	30	
Logic Model	20	
Overall Proposal	20	
TOTAL	325	

Overall Recommendation:

- ☐ Highly Recommend for Funding
- ☐ Recommend for Funding
- ☐ Recommend with Conditions
- ☐ Do Not Recommend

Overall Comments:

Reviewer Signature: _____ Date: _____